



Risk Management Center

With over a century of experience insuring professionals, we have learned the importance of managing risks, and what it takes to keep losses under control. We have developed a Risk Management Center to better serve our members.

The Pharmacists Mutual Risk Management Center is a single source platform providing members with tools and resources to proactively manage risk exposures, and develop programs to reduce claims and their associated costs. Benefits of the Risk Management Center:

- **Risk Management Resource Library:** Provides resources developed based on industry best practices, including Pharmacists Mutual exclusive content.
- **Online Training Library:** Contains videos, PowerPoints, and other materials for training your staff. Through the proprietary software, you can assign materials directly to employees via email, or download for group presentations. Most materials are provided in both English and Spanish.
- **Human Resources Database:** Provides information to manage employees and their benefits. The application includes both Federal and State specific sample policies, procedures, and summaries of requirements.
- **Job Descriptions:** Includes templates for building and storing job descriptions which are important when filling open positions and understanding physical requirements of the job.
- **Audit Tools and Resources:** Contains navigational tools to create audit forms which systematically review safety and regulatory compliance.
- **Claim Tracking and Reporting:** Allows you to record claim information in preparation of reporting and compiling OSHA 300 reports (where required).
- **Insurance Certificate Management:** Provides an efficient tool for building, tracking, and managing Certificates of Insurance.
- **Ask the Expert:** Technical assistance requests on risk management issues can be submitted twenty-four hours a day. Someone will respond to you within one business day.



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Risk Management Center



Online Training Library

Multitude of bilingual PowerPoints, policies, and training materials



HR & Benefits Database

Resources and handbooks for all 50 states



Incident Tracking/Trending and Claims Reporting

Trend incidents, report claims, print OSHA logs



Safety Data Sheet Management

Be compliant with OSHA hazardous material standards and the Globally Harmonized System



Audit & Survey Compliance

Create audits, surveys, questionnaires, and self-assessments



Certificate of Insurance Management

Manage your COIs to control liability and risk



Behavior-Based Safety Programs

Build safety programs with job hazard analyses



Job Description Tracking

Access a pre-loaded library of comprehensive job descriptions; create Modified Duty assignments



Employee Training Management

Automate scheduling and reporting using online training



Pharmacists Mutual Content

Information developed specifically to help members manage unique risks

To set up your free account, follow these simple steps:

- Log into your Pharmacists Mutual Member Portal account at member.phmic.com. To create an account, click the Register Now button and follow the on-screen instructions.
- Click the link for Risk Management Center (RMC).
- Enter the first and last name of the administrator for the portal.
- Verify the account information displayed on the screen and agree to the RMC End User License Agreement.
- System will automatically route you to the RMC platform.

Please note: At this time, only one administrator from your organization can access the RMC platform through the Member Portal account.